



ENVIRONMENTAL POLICY

General Information

The Environmental Policy covers all aspects of Stadium operations to ensure that investments made are environmentally sound. The policy also commits us to promoting suppliers and services which adhere to environmentally sound ways of operating. All staff must have access to this Environmental Policy through the staff information file held on the computer. The Environmental Policy will be regularly referred to be included during the induction on new staff. It shall be reviewed bi-annually by the Director and senior management.

Practices

Stadium practices the principles of the **3R's** by:

- Reducing waste where possible by thinking about what we buy and how we use it. Non essential documents and emails will not be printed. We will ensure all our printing and photocopying is done on double sided paper whenever possible.
- Re-use when possible, by trying to find a second life for items especially paper and office stationary. Scrap paper can be used in printers, fax machines, for taking messages and for writing notes or draft copies of documents. We are committed to the reuse of envelopes and packaging where possible.
- Recycle all paper, card, glass and tin as much as possible. Toner cartridges and inkjets will also be recycled. If office furniture or IT equipment is being replaced then Stadium will seek to have those items reused or recycled. We will use/support social economy organisations to recycle materials as appropriate.

Stadium will also practice the following procedures:

- Buy recycled goods as often as possible. We will endeavour to switch publications and general office papers to 100% post-consumer waste recycled papers, any additional purchasing costs will be balanced against reduced consumption. When purchasing other items of office equipment recycled options will be considered.
- Wherever possible to purchase fair traded and environmentally sound goods. In particular sourcing of refreshments for meetings/ training events should wherever possible be purchased from local suppliers to reduce food miles.
- Minimise the use of energy in its activities. For example lights and equipment will be switched on only when needed and not out of routine.

STATEMENT

Stadium (the 'Organisation') recognises the importance of environmental protection and is committed to operating its business responsibly and in compliance with all legal requirements relating to the provision of event management services. It is the Organisation's declared policy to operate with and to maintain good relations with all regulatory bodies.

It is the Organisation's objective to carry out all measures reasonably practicable to meet, exceed or develop all necessary or desirable requirements and to continually improve environmental performance through the implementation of the following:

- a) Assess and regularly re-assess the environmental effects of the Organisation's activities
- b) Training of employees in environmental issues
- c) Minimise the production of waste
- d) Minimise material wastage
- e) Minimise energy wastage
- f) Promote the use of recyclable and renewable materials
- g) Reduce and/or limit the production of pollutants to water, land and air
- h) Control noise emissions from operations
- i) Minimise the risk to the general public and employees from operations and activities undertaken by the Organisation

This Policy is communicated to all employees, suppliers and sub-contractors and is made available to the public.



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Date

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